



PERSONAL INFO



RADEK KLEIN

IT EXECUTIVE



1986



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ABOUT ME

Manager with strong technical background able to provide leadership and vision to effectively connect business needs to appropriate technologies.

Offering a wide range of experience in IT management with the focus on planning and implementation of enterprise IT systems and web applications to support business operations and improve cost effectiveness, service quality and business development.



EXPERIENCE

IT MANAGER GTS ALIVE GROUP

Head of IT department responsible for the strategy and operation of the company from the IT perspective. Establishing and managing IT team and maintaining governance in relation to operations, development, architecture, security and business intelligence domains. Setting and controlling IT budget, leading key projects and facilitating communication between IT, business and vendors.



PRAGUE, CZECH REPUBLIC

2010 – PRESENT

ONLINE PROJECT LEADER

GTS ALIVE S.R.O.

Planning, coordination and supervision of all activities related to the design, development, implementation and support of custom B2B & B2C applications. Development of revamped ISIC.cz website, e-shop, SharePoint intranet and several other web applications.



PRAGUE, CZECH REPUBLIC

2008 – 2010

WEB DEVELOPER FREELANCER

Web design and PHP/MySQL development of personal, community and corporate websites. Implementation and customization of open source content management systems and other web applications with emphasis on usability and search engine optimization.



UNHOST, CZECH REPUBLIC

2005 – 2008



EDUCATION

INF. SYSTEMS AND MGMT.

CZECH TECHNICAL UNIVERSITY IN PRAGUE

Software Engineering, Project Management, Law and Business, Information Systems Design, Web Application Design, Managerial Psychology, Accounting and Corporate Finance...

2008 – 2012

COMPUTER SCIENCE

CHARLES UNIVERSITY IN PRAGUE

Algorithms and Data Structures, C++ Programming, Unix Operating Systems, Database Systems, Computer Networks, Automata and Grammars, Computational Linguistics...

2006 – 2008

COMPUTER SYSTEMS

SPSE V UZLABINE

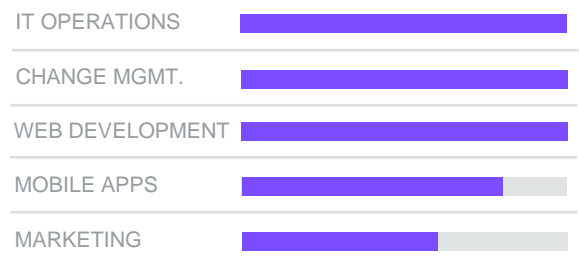
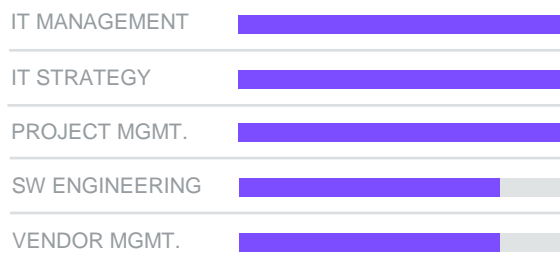
Computer Systems, Application Software, Electrotechnics, Automatization, Digital Processing, Information and Communication Technology, Engineering Drawing...

2002 – 2006

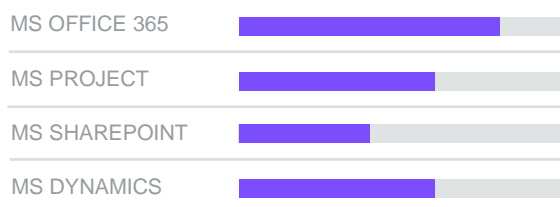


SKILLS

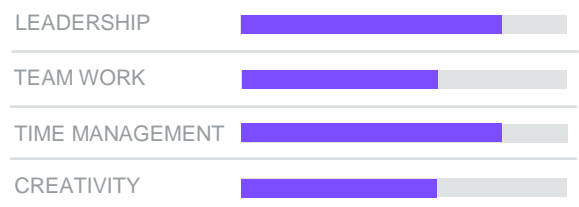
TOP SKILLS



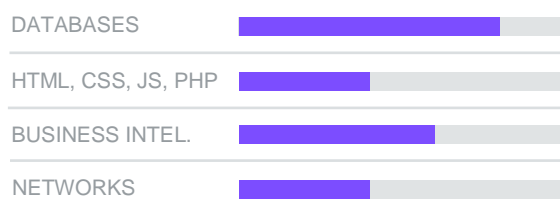
SOFTWARE SKILLS



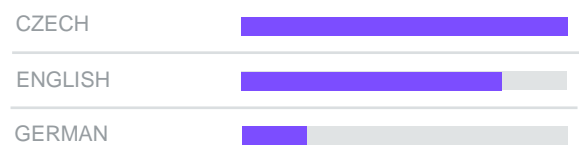
PERSONAL SKILLS



OTHER SKILLS



LANGUAGES





CERTIFICATIONS

2015 – SIX SIGMA YELLOW BELT

2012 – ITIL FOUNDATION CERTIFICATE IN IT SERVICE MANAGEMENT

2012 – MICROSOFT OFFICE SPECIALIST: SHAREPOINT 2010

2011 – CERTIFICATE IN ADVANCED ENGLISH (CAE) – CEFR LEVEL C2

2011 – PRINCE2 FOUNDATION CERTIFICATE IN PROJECT MANAGEMENT

2011 – MCTS: MANAGING PROJECTS WITH MICROSOFT PROJECT 2010

2011 – IT BUSINESS MANAGER CERTIFICATION

2010 – IBM INFORMATION SYSTEMS AND BUSINESS PROCESS MANAGEMENT



FEATURED PROJECTS

NATIONAL CARD DATABASE

Development of custom ERP system that implements the most important commercial, manufacturing and distributional processes. It is used in 29 countries by 500+ educational institutions and is integrated with a large number of commercial and public service providers. The system manages over 5 million customers.

BUSINESS INTELLIGENCE

Implementation of BI tool transforming raw data from applications, budgets and websites into meaningful and useful information for business purposes. Set-up of KPIs and training of business users to get insight into sales, orders, customers, card usage, stocks etc.

ISIC.CZ WEBSITE

Design and development of new ISIC.cz portal for customers and partners based on the WordPress including the completely reworked database of discounts and newsletter system.

INSURANCE MANAGER

Design and development of key B2C & B2B application for selling of travel and health insurance online and through appointed agents. The system is fully automated, so customers get the insurance contract immediately after the payment. The application is optimized for mobile devices and supports affiliate sales.

IT SERVICE MANAGEMENT

Introduction of processes based on ITIL including service catalogue management, incident and problem management, request fulfilment, service asset and configuration management, change & release management. Launch of service desk for the whole group.

MICROSOFT CLOUD

Set-up of Office 365 and migration of data from dedicated Exchange and SharePoint servers. Development of new intranet portal and implementation of Microsoft Dynamics CRM.

More info and additional projects I managed can be found at www.radekklein.com.